

# **Master's Meeting Regarding St. Patrick's Degree on 02/22/25**

**100% online team meeting**

**Albert E Karwowski**

**2nd NJ District Master**

**NOTE New EMAIL Address**

**[Master@KofC2ndNJdistrict.org](mailto:Master@KofC2ndNJdistrict.org)**

Still the same website:

**<https://2ndnjdistrict.wixsite.com/4thdegree>**



# Slide Presentation

**Opening Prayer; Pledge to the Flag;**

**1<sup>st</sup> – Summary of Events**

**2<sup>nd</sup> – Candidate Registration Process; Registration for Priests and Seminarians**

**3<sup>rd</sup> – Witnesses or Attendees Registration Process**

**4<sup>th</sup> – Honor Guard or CC Registration and Participation; Knights**

**5<sup>th</sup> – Process for Attendance at Exemplification Dinner**

**6<sup>th</sup> – Hotel Accommodations**

**7<sup>th</sup> – Transportation**

**8<sup>th</sup> – FAQ (Frequently Asked Questions per Supreme)**

**9<sup>th</sup> – Summary; New Questions; Link to 2<sup>nd</sup> NJ Website**

**NOTE: Form 4s from 11/23/2024 Degree were sent to Supreme on 12/15/2024**



# 125 ANNIVERSARY EVENT SUMMARY

February 22, 2025



## **EXEMPLIFICATION AND MASS**

St. Patrick's Cathedral, 5th Ave  
New York, NY 10022

**Exemplification**  
**St Patrick's Cathedral**  
(Open to the Public)  
1:00 PM Candidate Check-in  
2:30 PM Exemplification  
4:00 PM Remarks  
4:30 PM Break  
5:30 PM Mass & Statue  
Dedication

## **Supreme's Exemplification Dinner**

**New York Hilton**  
(Pre-purchase of tickets  
From Supreme  
is required)  
7:00 PM Cocktails  
7:45 PM Banquet  
**NO TICKETS WILL BE SOLD  
AT THE DOOR**



## **BANQUET**

New York Hilton Midtown, 1335 6th  
Ave  
New York, NY 10019

# Candidate Registration Process Is a Two Step Process

## Step One:

Lay Candidate MUST register and pay the Exemplification Fee to Supreme. (\$60)  
Lay Candidate does not pay the Assembly nor the Master to register or attend!

How does the Lay Candidate Register?

Lay Candidate must have an online account with supreme.

Knights of Columbus members with Officers Online usernames will need to create an additional login account with their email address to use this secure application.

Knights of Columbus members who created an account to register for a previous Knights of Columbus event, such as the Supreme Convention, should use the same email as that account is still active.

All LAY CANDIDATES must register using this feature. Any questions with the registration process, contact our staff at 203-752-4437 or email [suprememaster@kofc.org](mailto:suprememaster@kofc.org).

**Direct link for candidate Registration: Press & Hold the Ctrl Button and Click Below Link**

[Click Here to Register](https://www.kofc.org/en/events/anniversary-fourth-degree/registration.html)

<https://www.kofc.org/en/events/anniversary-fourth-degree/registration.html>

# Candidate Registration Process Is a Two Step Process

## Step Two: Form 4 must be completed & sent to Master:

Master Instructions from Supreme: (12/13/2024)

- 1) Supreme provides Masters with registered list; Masters to work with FN to complete FORM 4
  - 2) The Faithful Navigator for the assigned council will contact the candidate and assist him with **Form 4**.
    - *Due to the nature of this event, there's no requirement for an Assembly Admissions Committee approval.*
    - An email acknowledgement from the Council that a Knight is in good standing is sufficient rather than a wet signature.
    - The DM can sign for the Council and Assembly.
  - 3) Once completed, the Form 4 should be scanned and emailed to the District Master for review and approval.
  - 4): The District Master's **deadline for submitting** all forms to the Supreme Master is *January 31, 2025*.
  - 5): *The Supreme Master will sign as Master following the Degree*
- NOTE:** Most important items on the form 4 are: *the candidate's name, member number, and council.*

# Candidate Registration Process Is a Two Step Process

## Step Two:

### Registration for Priests and Seminarians

Priest and Seminarian Candidates need to create a supreme account BUT do not pay the registration fee. There should be a drop-down box for a “title.” The title “Rev.” should remove the fee. If a fee is paid in error, the fee will be returned by Supreme.

Priest and Seminarian Candidates MUST complete a Form 4.

Said Form 4 is then sent to the MASTER

Master will contact Supreme to ensure the registration of Priest/s or Seminarian/s.

From SM Michael McCusker:

***We encourage the assemblies to cover the cost of their banquet tickets.***

***To facilitate the waiver of the exemplification fees our office will need to be notified with the name, membership number and council number of the priests and seminarians that are planning to attend the exemplification.***

*Michael R. McCusker*

# Current Candidates Registered For 2<sup>nd</sup> District

Thus, I need form 4's for the below candidates

	First Name	Last Name	Council #		Mailing State	Email address	Ass'nd Assembly	
1								
2	Brian	De Shong	3187	RED BANK COUNCIL:	NJ	bdeshong@verizon.net	646	Bishop McFaul
3	Ronald	De Pasquale	3231	REV. JOHN F. WELSH COUNCIL:	NJ	rondepas@optonline.net	646	Bishop McFaul
4	Jamie	Graiff	6513	MSGR. JAMES A. BULFIN COUNCIL:	NJ	jamie@graiffarms.com	654	Bishop John Carroll
5	Frank	Gallucci	636	PRINCETON COUNCIL:	NJ	gallf1958@gmail.com	655	BISHOP GRIFFIN
6	James	Nash	6201	REV. MITCHELL CETKOWSKI	NJ	Jamesgunman807@gmail.com	658	R.T. REV.MSGR. JOHN F. BALDV
7	David	Kuchler	11378	OUR LADY OF PEACE COUNCIL:	NJ	dkuchler@optonline.net	664	MSGR. JOHN A. GRADY
8	Richard	Marrone	11378	OUR LADY OF PEACE COUNCIL:	NJ	tinman41548@aol.com	664	MSGR. JOHN A. GRADY
9	Patrick	Waninger	2572	OUR LADY OF THE ROSARY	PA	footballrefpat@aol.com	671	MSGR. MORONEY
10	John	Slover	2572	OUR LADY OF THE ROSARY	NJ	J.slover@yahoo.com	671	MSGR. MORONEY
11	Robert	Heck	2572	OUR LADY OF THE ROSARY	NJ	rheck100zx@comcast.net	671	MSGR. MORONEY
12	Christopher	Resotko	9852	OUR LADY OF THE PINES COUNCIL:	NJ	cresotko@gmail.com	1926	JOHN D. MCMAHON
13	BERNARD	NORWOOD	7677	ST. GREGORY THE GREAT	NJ	berniewood50@gmail.com	3087	BISHOP GEORGE W. AHR
14	Chas	Britton	6551	ST. JUDE COUNCIL:	NJ	cbritton53@yahoo.com	3804	ST. JOHN PAUL

Yes, the names above are the ONLY current  
2<sup>nd</sup> District Knights Registered for the degree

# **Witness or Non-Candidate Attendee Registration Process**

This includes:

Candidates Family

Current Sir Knights

Current Sir Knight Family members

Any 1<sup>st</sup>, 2<sup>nd</sup> or 3<sup>rd</sup> Degree Knights not registered  
as Candidates

All Friends & Any others wishing to attend.

HG or CC participants: See next Slide

**There is NO registration process for the above.**

**Just show up.**

**I recommend you arrive early to ensure a good seat.**



# Honor Guard or CC Participation Registration Process

Includes all SK in Regalia desiring to be part of the Exemplification.

One does NOT register via the Supreme Website as an HG.

## Per Instructions received from VSM Joseph Pelusa

*ALL the names you send me will NOT be working that day. Right now, I am limited to only 60 men from our Province with another 60 coming from other Provinces around the world. The rest of the names I have will be on "stand-by" should there not be enough from outside our area. For those who will be selected, swords will be allowed in the cathedral. (This is an add-on: Please look over the list of names you have and highlight the top 10-15 men who will physically be able to stand and move properly, so as to make the "first cut" so to speak.)*

*Next, I will need an email address for everyone sent to me. This will enable the Ceremonial Director and myself to notify those who will be working and provide them with info which they will need for that day.*

*Please let everyone know that they must register on Supreme's website if they are going to attend the banquet.*

See next slide on format needed to submit CC or HG names to District Master.

# Honor Guard or CC Participation List

Includes all SK in Regalia desiring to be part of the Exemplification.

If a 4<sup>th</sup> degree Knight who wishes to attend but not be part of the Exemplification and wants to wear his uniform, there is no need to place his name on this list.

This list is just for those wishing to be part of the ceremony.

Create your own sheet or use the one on 2<sup>nd</sup> Degree Website under Exemplifications

HG or CC list for St. Patrick Exemplification

Assembly #		Assembly Name:				
Membership Number	Highest Title	Sir Knights Full Name	Email Address	Physical Condition scale 1 to 10	Attending Banquet (Yes, No, will register)	
1	1234567	DM	Albert Karwowski	<a href="mailto:TheMann@gmail.com">TheMann@gmail.com</a>	8	Yes
2	7123456	PFN	John D Davis	<a href="mailto:Oldguy@comcast.net">Oldguy@comcast.net</a>	4	No
3	8912345	CCC	David Divison	<a href="mailto:CCC123@gmail.com">CCC123@gmail.com</a>	9	Will Register

# **Knighter Participation**

## **Those who wish to be a Knighter**

**Includes Current Master, all Former Masters,  
Current State Deputy, all Past State Deputies.**

To be perfectly honest,  
I have NO information at this time.

I have sent an email to the VSM  
to see if he has any information.

# ANNIVERSARY BANQUET REGISTRATION

## You need an account with Supreme

KofC members with Officers Online usernames will need to create an additional login account with their email address to use this secure application.

KofC members who created an account to register for a previous Knights of Columbus event, such as the Supreme Convention, should use the same email as that account is still active.

All attendees must register using this feature. If you have any questions with the registration process, contact our staff at 203-752-4437 or email [suprememaster@kofc.org](mailto:suprememaster@kofc.org).

There is limited space both for the Exemplification and for the Banquet, so you should reserve your tickets as soon as possible. Registration will close by January 20, 2025, unless tickets run out sooner. A member may reserve a ticket for himself and up to five (5) additional guests (spouse, children, etc.) for a total of six (6) tickets. (Each Ticket is \$125)

**Candidate fee of \$60 does NOT include a dinner Banquet Ticket for the candidate.  
Candidates wishing to attend the Dinner Banquet MUST purchase their own ticket and tickets for family via the supreme website.  
Candidates purchasing two or more tickets will have their \$60 registration fee returned.**

# ANNIVERSARY BANQUET REGISTRATION

[Click Here To Register](#)

<https://www.kofc.org/en/for-members/anniversary.html?colorblock-tabs=event-information>

The above link takes you to the below screen on Supreme's website

The screenshot shows the website's header with the Knights of Columbus logo on the left. On the right, there are links for 'JOIN' and 'DONATE', a search bar, and a red 'FOR MEMBERS' button. Below the header is a dark blue navigation bar with links for 'WHO WE ARE', 'WHAT WE DO', 'GET INVOLVED', and 'NEWS HUB'. The main content area features a large image of a ceremonial sash and a circular emblem. Overlaid on this image is a dark blue box containing the text 'Fourth Degree of the Knights of Columbus 125th Anniversary & Exemplification' and 'February 22, 2025, New York City'. A prominent red button with the text 'REGISTER NOW' is centered below this text. At the bottom of the page is a blue navigation bar with links for 'THE FOURTH DEGREE', 'EVENT INFORMATION', 'SCHEDULE', and 'FREQUENTLY ASKED QUESTIONS'.

**Knights of Columbus**

JOIN DONATE

WHO WE ARE WHAT WE DO GET INVOLVED NEWS HUB

**Fourth Degree of the Knights of Columbus 125th Anniversary & Exemplification**  
February 22, 2025, New York City

**REGISTER NOW**

THE FOURTH DEGREE EVENT INFORMATION SCHEDULE FREQUENTLY ASKED QUESTIONS



# 125th Anniversary Celebration Hotel Accommodations



All hotels are first come first serve and may sell out before the cutoff date.

## **DoubleTree by Hilton New York Midtown Fifth Ave**

- Average Daily Rate
  - Single (1 Bed) \$189.00 USD
- Additional Fees
  - State and Local taxes, totaling 14.75% of the room rate, plus an occupancy tax of \$3.50 per Night
- Accepting reservations until 1/21

## **Hilton Garden Inn New York Times Square North**

- Average Daily Rate
  - Single (1 Bed) \$189.00 USD
  - Double Bed (2 Beds) \$219.00 USD
- Additional Fees
  - State and Local taxes, totaling 14.75% of the room rate, plus an occupancy tax of \$3.50 per Night

## **Hilton Garden Inn New York/Manhattan Midtown East**

- Average Daily Rate
  - Single (1 Bed) \$149.00 USD
- Additional Fees
  - State and Local taxes, totaling 14.75% of the room rate, plus an occupancy tax of \$3.50 per Night
- Accepting reservations until 1/22



# 125th Anniversary Celebration Hotel Accommodations



All hotels are first come first serve and may sell out before the cutoff date.

## **Omni Berkshire Place New York City**

- Average Daily Rate
  - Any (Run of House) \$219.00 USD
- Additional Fees
  - State and Local taxes, totaling 14.75% of the room rate, plus an occupancy tax of \$3.50 per Night
- Accepting reservations until 1/22

## **Lotte New York Palace**

- Average Daily Rate
  - Any Run of House \$339.00 USD
- Additional Fees
  - State and Local taxes, totaling 14.75% of the room rate, plus an occupancy tax of \$3.50 per Night
- Accepting reservations until 1/22



# 125th Anniversary Celebration Hotel Accommodations



All hotels are first come first serve and may sell out before the cutoff date.

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DoubleTree by Hilton New York Midtown Fifth Ave				
25 West 51st Street, New York, NY 10019	1-212-262-3200	.3 Miles from St Patrick's		
Hilton Garden Inn New York Times Square North				
30 West 46th Street, New York City, NY, 10036, US	1-646-569-6740	.3 miles South of St Patricks		
Hilton Garden Inn New York/Manhattan Midtown East				
206 E 52nd St, New York, NY 10022	1-212-794-6000	.4 Miles EAST of St Patrick's		
Omni Berkshire Place New York City				
21 E 52nd St, New York, NY 10022	1-212-753-5800	.1 Mile North of St Patrick's		
Lotte New York Palace				
455 Madison Ave, New York, NY 10022	1-212-888-7000	Across the street from St Patrick's		



# TRANSPORATION

**Per Supreme FAQ:**

**Are there any arranged transportation accommodations for these events?**

Attendees are responsible for arranging their travel plans to and from the event, including overnight accommodations

**The 1<sup>st</sup> NJ District has arranged Special Ferry discount.**

***New York Waterways, in collaboration with FN, SK Vincent Lombardi, has arranged for a roundtrip ferry pass priced at \$9.75 per person. The ferry departs from Port Imperial, located at 4800 Avenue at Port Imperial, Weehawken, NJ 07086.***

***We recommend utilizing the 10:40 AM ferry to New York City and returning on or before the 11:10 PM ferry.***

***Numerous parking garages are conveniently located in the vicinity and can be accessed on foot.***

***The ferry's weekend departure schedule from New Jersey and New York, as well as the shuttle's schedule and map can be found on 2<sup>nd</sup> NJ website as word Docs under heading "Exemplification."***

# TRANSPORATION

**The 2<sup>nd</sup> NJ District has arranged NO special transportation.**

***It is up to each Assembly to arrange their own travel arrangements to NYC.***

***Consider teaming up with other Assemblies to rent a Charter Bus.***

Just 4 wheels has 8 locations between Cape May and Lakewood. They rent a 15 passenger van and a 15 passenger jumbo van.

Their website is: <https://www.just4wheels.com/> Call: 877-650-3500

NJ Transit has a special web page for travel arrangements to NYC.

These include Trains and Buses.

The website is: <https://www.njtransit.com/destinations/new-york-city>

Train from Hamilton Station {NJ Transit operates a train from Hamilton to New York Penn Station every 30 minutes. Tickets cost **\$12 - \$19** and the journey takes 1h 28m. Hamilton Station is just off Rt. 295 in the Trenton/ Lawrenceville area.



# Frequently Asked Questions

## 125th Anniversary of the Fourth Degree Event

### ▶ 1) When is the event?

▶ The event will take place on Saturday, February 22, 2025, at St. Patrick's Cathedral in New York City, followed by a banquet at the New York Hilton Midtown. The schedule of events includes an Exemplification of the Fourth Degree followed by Sunday Vigil Mass and an Anniversary Banquet.

### ▶ 2) Who can attend the events?

▶ Any member who wishes to attend may order ticket(s). Third degree members desiring to take their Fourth Degree should select the "Candidate" option during registration. Current Fourth Degree members would select "Non-Candidate" to complete their registration.

### ▶ 3) Are the events open to the public?

▶ The exemplification and Mass at St. Patrick's are open to the public. No ticket is required. However, candidates must register and pay their exemplification fee (\$60 USD) no later than January 20, 2025. The banquet is not open to the public and you must purchase a ticket to attend, including guests.

# Frequently Asked Questions

## 125th Anniversary of the Fourth Degree Event

- ▶ **4) I'm a member outside of the United States, am I eligible to attend?**
  - ▶ Yes, however, please note that all events will only be in English and the United States version of the degree will be exemplified.
- ▶ **5) How do I request tickets?**
  - ▶ Tickets can be ordered by visiting the [125th Anniversary Event site](#). Members will need to create a unique login to reserve their tickets using their email address and creating a password. Members should **NOT** use their Officers Online username or password.
- ▶ **6) Is there a fee for tickets?**
  - ▶ **FOR NON-CANDIDATES:** The exemplification and Mass are free and do not require a ticket. **FOR CANDIDATES TAKING THE DEGREE** there is an Exemplification Fee of \$60.00 USD to cover administrative costs. Banquet tickets are \$125.00 USD. ***However, if a candidate purchases two banquet tickets, his exemplification fee will be waived***
- ▶ **7) Is there a limit to how many tickets I can reserve?**
  - ▶ Yes, a member may reserve a ticket for himself and up to five (5) additional guests (spouse, children, etc.) for a total of six (6) tickets.

# Frequently Asked Questions

## 125th Anniversary of the Fourth Degree Event

▶ **8) Is there a deadline to reserve tickets?**

▶ There is limited space both for the Exemplification and for the Banquet. Registration will close by January 20, 2025, unless tickets run out sooner.

▶ **9) How will I receive my tickets?**

▶ Banquet tickets will be distributed at the New York Hilton, Midtown Hotel the day of the event. Upon arrival, banquet guests will check in at the reservation table and receive their tickets before entering. The only check in at the cathedral will be for Candidates taking their exemplification.

▶ **10) I have food allergies or need other special accommodations at the banquet? Are you tracking that?**

▶ Yes, we will collect the name, food allergies and any special needs of a member or his guest at the time during online registration.

# Frequently Asked Questions

## 125th Anniversary of the Fourth Degree Event

- ▶ **11) Are there any arranged transportation or overnight accommodations for these events?**
  - ▶ Attendees are responsible for arranging their travel plans to and from the event, including overnight accommodations if remaining in the New York City before or after the event.
- ▶ **12) Can I cancel tickets for a full refund?**
  - ▶ Yes, tickets can be canceled for a full refund by February 7, 2025.

**Exemplification**  
**St Patrick's Cathedral**  
**(Open to the Public)**  
1:00 PM Candidate Check-in  
2:30 PM Exemplification  
4:00 PM Remarks  
4:30 PM Break  
5:30 PM Mass & Statue  
Dedication

**Supreme's**  
**Exemplification**  
**Dinner**  
**New York Hilton**  
**(Pre-purchase of tickets**  
**From Supreme**  
**is required)**  
7:00 PM Cocktails  
7:45 PM Banquet  
**NO TICKETS WILL BE SOLD**  
**AT THE DOOR**

## Summary:

Candidates must register with and pay \$60 fee to Supreme by 01/20/2025.

Assembly must complete a Form 4 for EACH candidate and send them to the District Master by 01/31/2025.

Witnesses and other attendees to exemplification do NOT have to register with Supreme to attend the exemplification or Mass.

Anyone wishing to attend the Banquet Dinner MUST register and pay Supreme the \$125 per plate fee by 01/20/2025. Tickets will not be mailed but must be picked up at the dinner registration table. NO dinner tickets will be sold at the door!

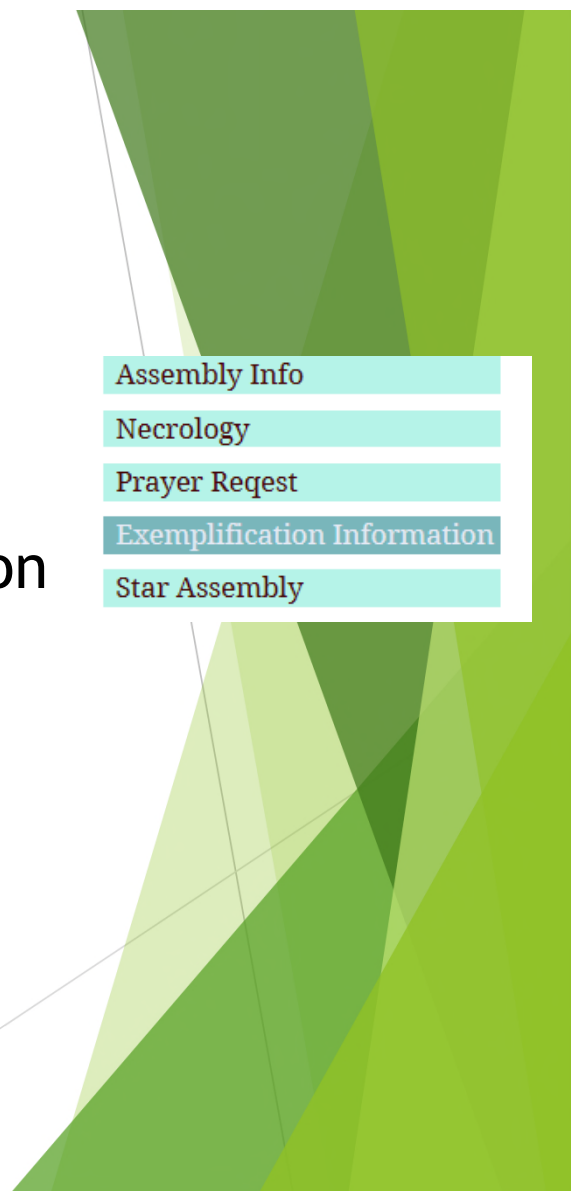
Assemblies are to complete Form 4's and forward to Master. Transportation is not being provided by Supreme or District. Supreme has arranged special pricing at certain hotels.

## Questions not on FAQ

Link to 2<sup>nd</sup> NJ District Website:

Hold down the Ctrl button and [Click Here](#)

<https://www.2ndnjdistrictkofc.org/exemplification>



Assembly Info
Necrology
Prayer Request
Exemplification Information
Star Assembly

Happy New Year!

Hope to see you there!